



Bega  
**Garnbirringu**  
HEALTH SERVICE

# HLT40213 – Certificate IV in In Aboriginal and/or Torres Strait Islander Primary Health Care Practice Student Information



**Nindila Training Centre**

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# HLT40213 Certificate Iv in Aboriginal and/or Torres Strait Islander Primary Health Care Practice

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## Units of Competency

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### Core Units

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- CHCLEG001 Work legally and ethically
- HLTAHW005 Work in an Aboriginal and/or Torres Strait Islander primary health care context
- HLTAHW006 Facilitate and advocate for the rights and needs of clients and community members
- HLTAHW016 Assess client's physical wellbeing
- HLTAHW017 Assess and support client's social and emotional wellbeing
- HLTAHW018 Plan, implement and monitor health care in a primary health care context
- HLTAHW019 Deliver primary health care programs for Aboriginal and/or Torres Strait Islander communities
- HLTAHW020 Administer medications
- HLTAHW021 Provide nutrition guidance for specific health care
- HLTAHW022 Address social determinants of Aboriginal and/or Torres Strait Islander health
- HLTAHW037 Support the safe use of medications
- HLTINF001 Comply with infection prevention and control policies and procedures
- HLTWHS001 Participate in workplace health and safety
- **HLTAID011 Provide first aid** – *This unit is delivered at St Johns Kalgoorlie at no cost to the student, Nindila staff will arrange this training for all students. Once completed and you submit your Statement of Attainment you will receive recognition of competency*

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### Elective Units

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- CHCCCS014 Provide brief interventions
- CHCCOM002 Use communication to build relationships
- CHCCCS019 Recognise and respond to crisis situations
- HLTPAT001 Identify and respond to clinical risks in pathology collection
- HLTPAT002 Perform venous blood collection
- HLTPAT004 Collect pathology specimens other than blood
- CHCDFV001 Recognise and respond appropriately to domestic and family violence

## Qualification description

This qualification reflects the role of Aboriginal and/or Torres Strait Islander people working to provide a range of clinical primary health care services to Aboriginal and/or Torres Strait Islander clients and communities, including specific health care programs, advice and assistance with, and administration of, medication.

This qualification addresses the specific legislative responsibilities of Aboriginal and/or Torres Strait Islander Health Practitioners and is required for national registration with the Aboriginal and Torres Strait Islander Health Practice Board of Australia.

Nindila’s HLT40213 Certificate IV in Aboriginal and/or Torres Strait Islander Primary Care Practice (Current Release 5 - 8th Dec 2015) qualification complies with all requirements as per the qualification rules on [Training/Details/HLT40213](#)

## Intended Client Group (S) and their Characteristics

Aboriginal and/or Torres Strait Islander people within the Goldfields region who want to develop the knowledge and skills that enable them to work as Health Workers, working as part, and under the supervision, of a multidisciplinary primary health care team to provide a range of primary health care services to Aboriginal and/or Torres Strait Islander clients and communities.

This qualification applies to Aboriginal and/or Torres Strait Islander people who are:

- Unemployed and seeking work in health-related fields
- Employed and seeking to upgrade health related skills

## Employment Pathways

Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health Care Practice graduates will also be provided with advice on employment opportunities at the Certificate IV level and other health-related employment opportunities. These include, but are not limited to:

- Aboriginal Health Workers
- Aboriginal Health Practitioners
- Child and Maternal Health Worker
- Chronic Disease Worker
- Regional Eye Health Worker
- Regional Ear Health Worker

## Entry Requirements

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No minimum education standard is set as a prerequisite to entry to this course.

However, a general command of spoken and written English, the ability to write a simple report and basic math's is required for units of competency within this qualification.

This course requires the satisfactory completion of oral and written tasks.

Students are required to participate in an LLN assessment as part of the enrolment process.

Students need to be 18 years or above to be eligible for AHPRA student registration.

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## Orientation Day

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Nindila Training Centre holds an orientation day prior to commencement of training.

The orientation day is for students to meet the team at Nindila Training Centre.

Students will gain an understanding of the student manual, policies and procedures, delivery methods and students will also be given the yearly training that is being completed.

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## Legislative / Regulatory Requirements

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The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australian/New Zealand standards and industry codes of practice.

- National Vocational education and training regulator Act 2011
- the Standards for Registered Training Organisations (RTOs) 2015
- Occupational Safety and Health Act 1984 (the OSH Act)
- Occupational Safety and Health Regulations 1996 (the OSH regulations) supported by codes of practice and guidance notes
- Student Identifiers Act 2014
- Competition and Consumer Act 2010
- Age Discrimination Act 2004
- Disability Discrimination Act 1992
- Disability Standards for Education 2005
- Disability Services Act 2006
- Public Health Act 2016
- Racial - Discrimination Act 1975
- Commonwealth Racial Hatred Act 1995
- Privacy Act 1988
- Sex Discrimination Act 1984
- Copyright Act 1968
- Fair Work Act 2009
- Child Protection
- Copyright Act 1968
- AHPRA Student Guidelines
- Organisational policies and procedures

## Australian Health Practitioner Regulation Agency

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AHPRA - Regulating Australia's health practitioners in partnership with the National Boards.

There are 15 national boards within Australian Health Practitioner Regulation Agency (AHPRA)

The National board for Aboriginal and/or Torres Strait Islander health practitioners is:

Aboriginal and Torres Strait Islander Health Practice Board of Australia

Australia's national registration and accreditation scheme (the National Scheme) began nationally on 1 July 2010, with the exception of Western Australia which joined the scheme on 18 October 2010.

Under the National Law, the National Boards of each of the 14 professions have the power to register students.

The National Scheme is governed by nationally consistent legislation, the Health Practitioner Regulation National Law as in force in each State and Territory (the National Law). The role of the National Boards under the National Law is to protect the public.

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### Student Registration

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On 1 July 2012, the Aboriginal and Torres Strait Islander health practice professions joined the National Scheme for which student registration also applies.

The Student Register is confidential.

AHPRA cannot provide validation of student enrolment to health services that are not the designated education provider. AHPRA and National Boards take their obligations to protect individual's privacy seriously.

The National Law imposes a duty of confidentiality on persons exercising functions under the Law, and information is only disclosed by AHPRA or a National Board if the disclosure is within the law.

Students do not need to do anything to register with their National Board. It is the responsibility of education providers to ensure they have provided AHPRA with the details of all students enrolled in an approved program of study or who are undertaking clinical training.

Once BGHS – Nindila Training Centre has registered you as a student studying HLT40213 Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health Care Practice your will receive notification from us about your registration.

Once you have completed your training the National Board will be notified of the outcome of your qualification and your student registration will be finished.

For more information a copy of the student registration fact sheet is included in your orientation day folder.

## Practitioner Registration

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Students due to complete or have recently completed an Australian approved program of study can smooth the path from study to work by following the three steps to registration for graduates.

### The three steps to registration

#### Step 1

Create your AHPRA account.

#### Step 2

Complete your online application and upload documents.

#### Step 3

Pay and submit your application.

### What happens next?

Your application for registration will be assessed while we wait for your education provider to advise us that you are eligible to graduate. AHPRA will contact you if more information is needed and/or to confirm your registration.

New graduates registered with their profession's National Board are eligible to start work as soon as their name is published on the national register.

### Aboriginal and/or Torres Strait Islander registration standard

This standard was approved by the Australian Health Workforce Ministerial Council in December 2011 pursuant to the Health Practitioner Regulation National Law (the National Law) as in force in each state or territory, with approval taking effect from 1 July 2012.

This standard is to enhance the quality of holistic health care that is provided by Aboriginal and Torres Strait Islander health practitioners to the community in a culturally safe manner

Only persons who are Aboriginal and/or Torres Strait Islander are eligible for registration as an Aboriginal and Torres Strait Islander health practitioner.

Aboriginal and Torres Strait Islander health practitioner means a person registered by the Aboriginal and Torres Strait Islander Health Practice Board. The practitioner may use the titles:

- Aboriginal health practitioner,
- Aboriginal and Torres Strait Islander health practitioner,  
or
- Torres Strait Islander health practitioner.

A practitioner may be required to be registered as part of their employment requirements, even if the protected title is not used.

The current wording implies that an employer must have their staff use a protected title for anyone performing the functions of an Aboriginal and Torres Strait Islander health practitioner.

In fact, an employer may call a job anything they like, but if the employer requires the practitioner to hold registration as an Aboriginal and Torres Strait Islander health practitioner as a requirement of the job, the practitioner must be registered to be employed.

While the employer's requirements are not part of the National Law, it is another situation that may apply to a practitioner without using a protected title.

Registered Aboriginal and Torres Strait Islander Health Practitioner must operate solely within their scope of practice, as determined by their training and skills competencies.

Further information on the registration process is available on the [AHPRA website](#).

## Course Fees

It is important that clients / participants clearly understand the fees to be charged for courses they are undertaking prior to training commencing.

### Currently Funded Jobs and Skills WA



HLT40213 Certificate IV Aboriginal and/or Torres Strait Islander Primary Health Care Practice. This training is delivered under Jobs and skills WA Program utilising funding from the Western Australian Government to subsidise the cost of training.

**"The Student tuition fees are indicative only and are subject to change given individual circumstances at enrolment. Additional fees may apply such as Student service and resource fees"**

**(Please refer to student manual under FEES SECTION for more information)**

### Supplied at no cost to the student

Bega Garnbirringu Health Service (BGHS) – Nindila Training Centre will supply all materials needed for you to complete your training such as:

- you will be given your training materials in hard copy.
- all Textbooks and resources are provided BGHS – Nindila Training Centre.
- BGHS – Nindila Training Centre will supply all stationery and materials needed to complete the course.
- you will have free access to computers and Internet at Nindila Training Centre during your scheduled block sessions.
- during your placement BGHS – Nindila Training Centre will cover your expenses for any PPE, Uniforms, and any other required materials associated with the course delivery.
- BGHS – Nindila Training Centre will reimburse your costs associated with any checks you need to apply for to complete your training and clinic placement such as:
  - National Police Clearance
  - Working with Children’s Check



## COURSE DELIVERY METHOD

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The course is delivered on a mixed method approach with a combination of face to face trainer led sessions which will involve group activities, case studies, scenarios and clinic/work placements. Clinic/work placements will provide the opportunity to observe, learn and demonstrate the new skills.

Students will be provided with module materials which include learning information, assessment workbooks and activities, and clinic placement record books

### Course Duration and Location

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**This course will be delivered over a period 24 month**

- The course runs for a total of 1650 hours, with block training hours reflecting the complexities of block modules.
- The training modules are organised into weekly study/learning blocks, with one week of theory followed by one week of practical skills-based training.
- Theory component conducted at Nindila Training Centre 14 Macdonald Street Kalgoorlie.
- Practical/Workplace components may be conducted at various locations.
- Students will be required to complete course work between scheduled blocks, such as projects, workplace practice and workbooks.

## Work placement

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### **Students will be required to attend work placement.**

Where the student is employed in an appropriate workplace, under suitable supervision provided by the employer, with instruction from BGHS – Nindila Training Centre Assessors, students will be able to demonstrate competence through their daily work practices

Where students are not employed in a health-related field, BGHS - Nindila Training Centre has MOUs in place with various entities to provide students with a variety of work placement options.

#### **These include:**

- Bega Clinic
- Bega Social Support Unit
- Wizard Pharmacy

### **Student will sign a Student Placement Agreement that outlines:**

- the responsibilities of all parties (Bega Garberringu Health Service (BGHS) Nindila Training Centre, Student, and Host Organisation) for training courses delivered by BGHS Nindila Training Centre, where student training placements are part of the course requirements. This Agreement is required for any Work Placement undertaken as part of a training course being conducted by BGHS Nindila Training Centre.

All parties (BGHS Nindila Training Centre, Student, and Host Organisation) must sign this agreement to initiate this approved work placement agreement. This agreement is required where the work placement is:

- managed and organised by BGHS Nindila Training Centre;
- undertaken under the supervision of a host organisation.
- directly related to the course of study being undertaken by the student;

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## WORK PLACEMENT REQUIREMENTS

Prior to work placement all students are required to provide the below information if not already held by Nindila Training Centre

- Current First Aid Certification
- Current National Police Clearance Certificate
- Current Working with Children Check
- Required COVID 19 immunisation certificate.
- Hand Hygiene Australia Certificate

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## Foundation Skills

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All training and assessment delivered by BGHS – Nindila Training Centre contain Foundation Skills. Foundation Skills are a mandatory component of Units of Competency.

They are non-technical skills that support participation in the workplace, the community, and adult education and training. Examples of Foundation Skills include things such as communication skills, literacy skills (reading, writing and numeracy), interacting with others, and skills to effectively participate in the workplace such as teamwork, problem solving, and self- and time-management

The following Foundation Skills will be developed through this course. The skills listed have been identified in each individual Unit of the Qualification as noted on Training.gov., however some Foundation Skills are unlisted as they are explicit in the performance criteria of the individual unit of competency.

### Learning

- in order to locate, access and interpret information on factors impacting on Aboriginal and/or Torres Strait Islander health and the delivery of primary health care services
- in order to apply primary health care principles in familiar and some less familiar contexts.
- in order to locate, access, interpret, and translate information on social determinants into an appropriate and suitable medium for target audiences

### Numeracy

- in order to use and interpret readings of medical equipment including haemoglobinometer, tape measure, sphygmomanometer, scales, thermometers, glucometer, peak expiratory flow rate meters
- in order to measure vital signs, including temperature, pulse, blood pressure and respiratory rate
- in order to measure and administer medication
- in order to carry out care plan treatments, including immunisations, CPR and nebuliser administration
- in order to interpret nutritional information as expressed in kj, calories, g, mg, mcg, percentages and decimals

### Reading

- in order to interpret key information in organisational policies and regulations, health strategies and relevant resources
- in order to interpret and synthesise information and provide to client
- to interpret various pieces of written information regarding the client's health, including referrals, test outcomes and reports
- in order to interpret medicine manufacturer's specifications
- in order to access and use written information in approved product information sources relating to medications



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