



Position Title	Chronic Health Practitioner	Position Number	PH-018
Work Group:	Primary Health		
Work Unit:	Clinical Services		
Reports To:	Manager Primary Health		
Supervisory:	As required.		
Award	Aboriginal & Torres Strait Islander Health Workers & Practitioners & Aboriginal Community Controlled Health Services Award 2020 (Cth) Nurses Award 2020		
Position Term	Ongoing – 37.5 hours per week		
DATE:	24.01.2022	No of Pages	5
REVIEW DATE:	0	STATUS:	Draft/Active/Under Review
ENDORSED BY: (Chief Executive Officer)		DATE OF ENDORSEMENT	/ /

VISION STATEMENT

Bega Garnbirringu Health Services vision for the future is for a society in which Aboriginal and Torres Strait Islander people are not disadvantaged and share a quality of life with health standards and life expectancy equal to the non-Aboriginal and Torres Strait Islander community.

MISSION STATEMENT

Bega Garnbirringu Health Service's mission include the development and maintenance of a robust and diverse organisation that will provide sustainable, culturally appropriate and holistic health services to the Aboriginal and Torres Strait Islander people.

Bega Garnbirringu Health Service will address the social determinants of health and provide for clinical, educational and preventative health services and the development and retention of the skilled workforce necessary to achieve its mission.

ABOUT BEGA

Bega Garnbirringu Health Services (Bega) approaches health service delivery from a holistic perspective. This means that Bega seeks to close the gap in health outcomes for Aboriginal people through a multi-faceted approach that includes a high level of attention to the social determinants of health as well as clinical and primary health.

In order for this approach to be effective it is essential that all staff view their role through the eyes of the client and from a whole of organisation perspective. To this end it is essential that all employees be team oriented and prepared to work cooperatively in a multi-disciplinary environment. All employees must abide by their contract of employment and code of conduct and apply themselves to their duties with professionalism, integrity, ethical practice and with diligence.

The organisation has a strong commitment to the provision of services that are culturally appropriate and safe for Aboriginal clients.



PURPOSE OF THE POSITION

Work collaboratively with clients, General Practitioners, Aboriginal Health Practitioners, and external health providers, to provide responsive multidisciplinary care services for the Aboriginal and Torres Strait Islander people with chronic diseases to optimise health outcomes.

KEY CLIENT AND STAKEHOLDER RELATIONSHIPS

External:

- Liaise and maintain working relationships with a variety of Government agencies, organisations, stakeholder representative groups and community groups as required.
- Given the range of tasks, this position has contact with Aboriginal & Torres Strait Islander Individuals, families and Communities;
- Liaises with Aboriginal Community Controlled Health Services;

Internal:

- Maintains close working relationships with all BGHS employees.
- Maintains close working relationships with Clinic Coordinator Primary Health Manager;



RESPONSIBILITIES OF THIS POSITION

KEY RESULT AREA	POSITION RESPONSIBILITIES
<ul style="list-style-type: none"> ❖ Professional Services 	<ul style="list-style-type: none"> ❖ Ensure all patients with chronic disease are receiving timely reviews and follow ups ❖ Provide a high standard of contemporary chronic disease care and clinical management of chronic disease patients, including point of care testing when required, phlebotomy, and retinal screening ❖ Creating and maintaining recall lists for all clients including but not limited to adult health checks, development and follow up of GP Management Plans and Team Care Arrangements ❖ Ensure Chronic Disease Patients have a completed 721/723 health check and complete as scheduled and 732 reviews when required ❖ Coordinating Chronic Disease Clinics ❖ Facilitating the referral of patients to specialist appointments including PATS arrangements ❖ Analysing client data and making recommendations for ongoing care to General Practitioners ❖ Work closely with visiting medical specialists and allied health providers to ensure that interventions are appropriately documented and acted upon ❖ Facilitate and accompany clients where appropriate in accessing Telehealth services ❖ Facilitate self-management and provide education for individual clients re their condition(s), care plan, goals and support engagement with Bega ❖ To look at expanding the chronic health services delivered to areas outside of Kalgoorlie in liaison with the Mobile Clinic Coordinator ❖ Assist in clinic as required and directed by Clinic coordinator <p>Leadership</p> <ul style="list-style-type: none"> ❖ Provide clinical leadership to the multidisciplinary team in all areas of chronic disease prevention and management
<p>Reporting</p>	<ul style="list-style-type: none"> ❖ Ensure all reporting is collected, submitted and meets KPI requirements for BGHS and relevant funding agreements; ❖ Assist and or/provide regular reports as directed; ❖ Ensure regular data is input into databased or other computer software/programs as required;
<p>Organisation and Administration</p>	<ul style="list-style-type: none"> ❖ Plan and establish priorities to ensure effective use of time; ❖ As a member of a small team, demonstrate flexibility in supporting delivery of services as/when required e.g. reception; ❖ Contribute ideas to the Clinical Services team for inclusion on Bega's program of continuous improvement ❖ Contribute to the ongoing development of internal policy and procedures; ❖ Attend and participate in staff meetings and complete staff surveys on request;



Communication	<ul style="list-style-type: none">❖ Effectively communicate and maintain sound relationships with clients, stakeholders and all BGHS employee's;❖ Maintains confidentiality and demonstrate compliance with relevant Privacy Legislation;❖ Display respect, empathy and understanding with all employees, Board Members and other stakeholders;❖ Work collaboratively and cooperatively with team members to ensure quality outcomes;❖ Work collaboratively across organisation boundaries as required;
Education	<ul style="list-style-type: none">❖ Deliver health promotional and education to individuals and community group to increase awareness and prevention of chronic conditions and promote healthy lifestyle choices❖ Attends relevant training courses and professional development including mandatory training as required by Bega;❖ Attends relevant conferences as per funding agreement.
Physical Environment and Safety	<ul style="list-style-type: none">❖ Report and document incidents and accidents in accordance with Bega policies and procedures;❖ Recognise potential hazards in the workplace and contribute to the development of strategies to remove or reduce the risk to an acceptable level;❖ Maintain a safe environment for all employees within Bega;❖ Adhere to correct fire safety procedures and attend fire drills as required;❖ Ensure compliance with with Occupational Safety and Health (OSH) policies and procedures as set by BGHS and as set out under the OSH Act 1984.



COMPETENCY PROFILE FOR THIS POSITION

Competencies are the specific knowledge, skills and attributes needed to successfully undertake this role. The profile is used for recruitment, performance review, planning, and training and development activities.

QUALIFICATIONS, SKILLS, EXPERIENCE AND KNOWLEDGE

ESSENTIAL:

- Current AHPRA registration as an Aboriginal Health Practitioner, Enrolled Nurse or Registered Nurse.
- Sound understanding of primary health care, clinical understanding of chronic diseases and demonstrated case management experience.
- Previous experience within an Aboriginal Community Controlled Health Service (ACCHO).
- Demonstrated high level of interpersonal, verbal, and written skills to facilitate effective communication with individuals and groups.
- Demonstrated capacity for self-management, participative decision making, effective teamwork and the capacity to build respectful relationships with clients in a primary health care setting.
- Ability to work with a wide variety of professionals and as part of a wider clinical team.
- Demonstrated knowledge and understanding of cultural factors and social determinants particularly relating to Aboriginal Health.

DESIRABLE:

- Qualifications in Public Health or Chronic Disease Management
- Experience and understanding of the Medicare Benefits Schedule in relation to Chronic Disease items

Conditions of Appointment:

Provide Bega Garnbirringu Health Service with the following requirements prior to commencement of employment;

- Valid Working with Children Check (WA)
- National Criminal History Check Certificate (Police Clearance - valid within 3 months)
- Australian Government COVID-19 Digital Certificate or evidence (immunisation record) of full COVID-19 Digital vaccination including Booster vaccination as per the booster vaccination (restrictions on access) directions.
- Current AHPRA registration

EMPLOYEE

I (Full Name) _____ have sighted and accept this duty statement and acknowledge the expectations that will be held of me in relation to my role at Bega.

SIGNATURE _____ **DATE** _____